

opsdog

WORKFLOW

HUMAN RESOURCES

Employee Information Request

BPMN 2.0 FORMAT

The OpsDog Support Group Hierarchy

- Human Resources
 - Recruiting & Hiring
 - Training & Development
 - HR Generalists**
 - Employee Information Request**
 - Human Capital Management
 - Labor Relations
 - Policy & Benefits
 - HR Communications
- Finance
- Marketing
- Information Technology
- Legal
- Compliance
- Corporate Services

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Employee Information Request: Workflow

Information Request

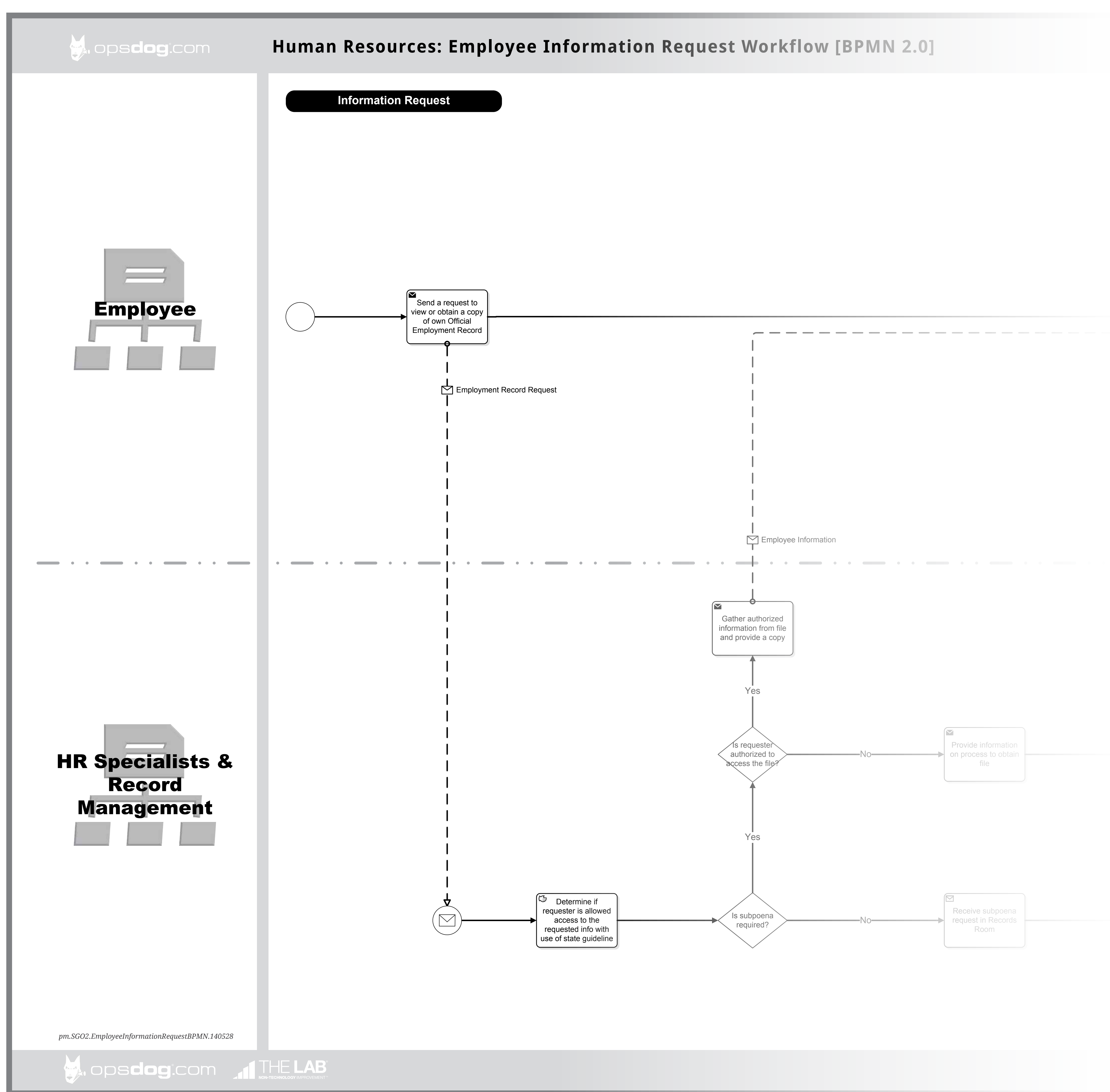
Workflow Description

The authorization of requests employee records. Includes the initial request for official employment records, authorization of the requesting party, subpoena processing (if needed), and transmission of the requested information (if approved).

Legend

- Start Event
- Intermediate Event
- End Event
- Gateway
- Group
- Task
- Expanded Sub-Process
- Pool
- Sequence Flow
- Message Flow

DO-IT-YOURSELF BUSINESS PROCESS IMPROVEMENT



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