

opsdog

WORKFLOW

HUMAN RESOURCES

Record Management

The OpsDog Support Group Hierarchy

- Human Resources
 - Recruiting & Hiring
 - Training & Development
 - HR Generalists**
 - Record Management**
 - Human Capital Management
 - Labor Relations
 - Policy & Benefits
 - HR Communications

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Record Management: Workflow

- Record Filing
- Record Retrieval

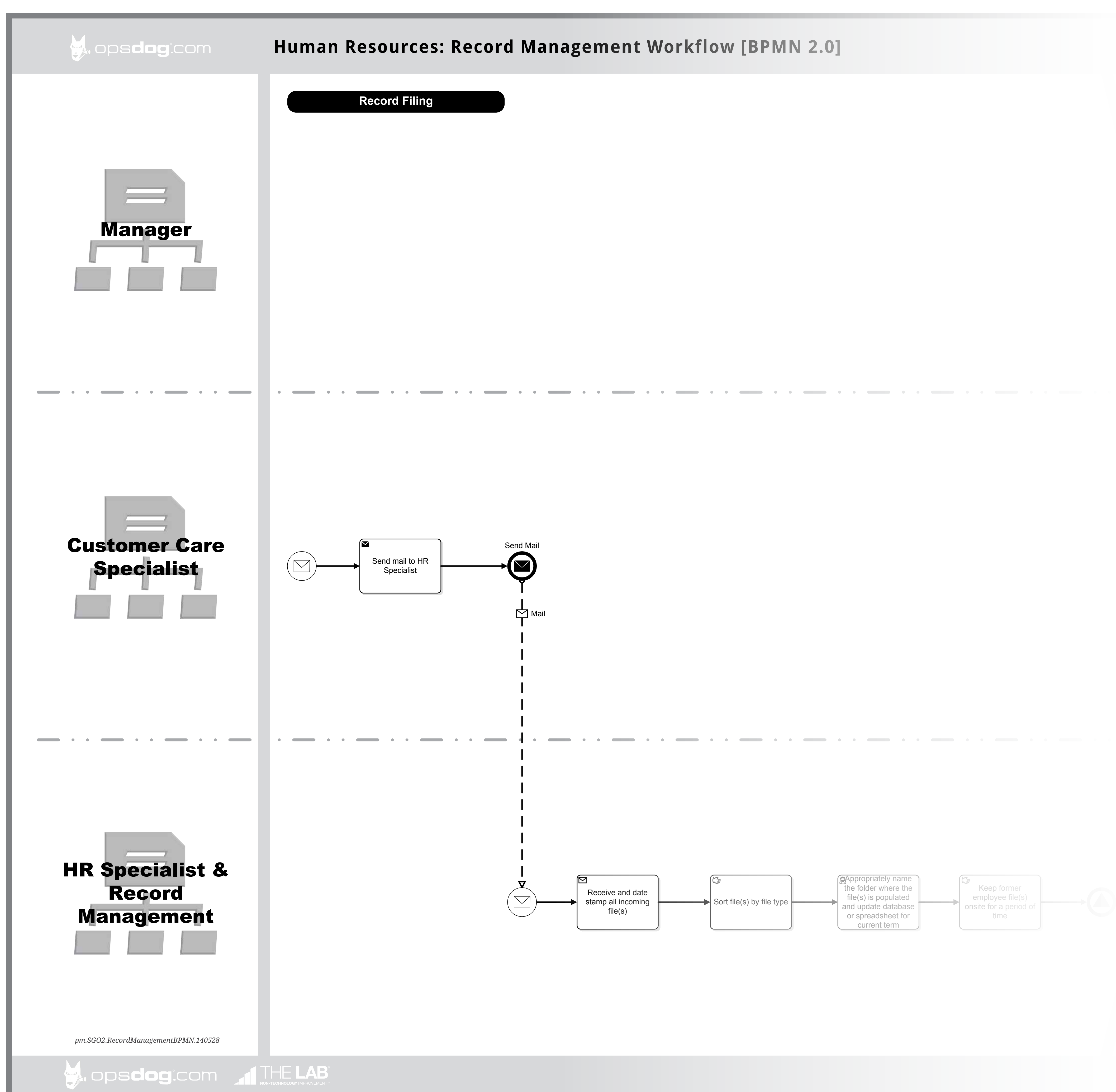
Workflow Description

The management of employee records (current and past employees) and the processing of requests for employee records. Includes the initial filing of employee information and record retrieval.

Legend

- Start Event
- Intermediate Event
- End Event
- Gateway
- Group
- Task
- Expanded Sub-Process
- Pool
- Sequence Flow
- Message Flow

BPMN 2.0 FORMAT



Login to **OpsDog** to purchase the full workflow template (available in PDF, Visio, PPT)

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