

Invoices Processed per Employee

Benchmarks, Definition & Measurement Details

**SAMPLE
CONTENT & DATA**



Invoices Processed per Employee

Definition & Measurement Details



What is Invoices Processed per Employee?

The total number of invoices processed (i.e., received, input and paid/pended/denied, or scheduled for payment) over a certain period of time divided by the total number of Accounts Payable employees responsible for invoice processing.

Why should this KPI be measured?

Invoices Processed per Employee measures the efficiency with which Accounts Payable (AP) employees process and pay (or schedule to pay) invoices that are owed to company vendors, or creditors. A relatively low

How is this KPI calculated?

Two values are used to calculate this KPI: (1) the number of invoices that are processed and paid to company vendors, denied, scheduled for payment, or pended, and (2) the average number

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Invoices Processed per Employee

Benchmarks & Characteristics of High Performers



Invoices Processed per Employee

Number of Invoices Processed and Paid to Vendors / Average Number of AP Employees



Characteristics of High Performers

- KPIs are well-defined, tracked and tied to performance reviews
- Robust self-service options for customer

Sample Size: XX

KPI Type: XX

Unit: XX

Is High or Low Best?: XX

How to read this chart: This chart summarizes the performance gaps between high (Top 5%), mid (Median) and low (Bottom 5%) performers for this Key Performance Indicator (KPI). For example, the column labeled “Top 5%” represents a company that outperformed 95% of the peer group observed for this metric.

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